

Employee Name \_\_\_\_\_

Job Name	Date	State	Oper. Codes	Hours
<b>MONDAY</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL	_____
<b>TUESDAY</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL	_____
<b>WEDNESDAY</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL	_____
<b>THURSDAY</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL	_____
<b>FRIDAY</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL	_____
<b>SATURDAY</b>				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL	_____
<b>TOTAL HOURS</b>				_____

- T - TRAVEL
- C - CALLBACK
- U - UN-APPLIED TIME
- I - INSTALLATION
- S - SERVICE CALL
- W - WARRANTY
- P - SHOP TIME
- F - FABRICATION
- A - SERVICE AGREEMENT
- V - VACATION
- H - HOLIDAY
- O - OFFICE TIME